



Mapping for Change

International Conference on Participatory Spatial
Information Management and Communication
(PGIS 2005)

GUIDELINES FOR PAPER PRESENTATIONS

Submission of Papers

After acceptance of their abstracts by the Organising Committee, authors are requested to submit their final paper in electronic format (Microsoft Word) to the conference email address: pgis2005@itc.int by no later than **1 August 2005**.

Manuscripts should be written in English or French.

Authors are responsible both for the views expressed in their articles and the accuracy of any data quoted. Where they are associated with any organisation or institution, it should be made clear whether or not the views are thus representative.

Please note that in addition to the proceedings members of the organising committee intend to produce a special book on the basis of conference papers. The book is open to any paper presented at the conference, whether for a poster or a presentation, provided that it is original and previously unpublished. Please keep all of your original documents and illustrations etc.

Manuscript Preparation

General: Manuscripts must be typewritten, and submitted in digital form (Microsoft Word 2000 or later), Page size A4, single-spaced with 2.54 cm wide margins. The corresponding author should be identified (include a Fax number and E-mail address). Full postal addresses must be given for all co-authors. The Organizing Committee reserves the right to adjust style to certain standards of uniformity. Authors should retain a copy of their paper since we cannot accept responsibility for damage or loss of papers.

Font: Arial 11 pt.

Paper Length: In general, papers should not exceed 3,500 words, except for invited keynote papers which could have a length of up to 5,000 words.

Text: Follow this order when typing manuscripts: Title, Authors, Affiliations, Abstract, Keywords, Main text including numbered sections, Acknowledgements, Appendix, References. All Figures or Tables should be included in the text and numbered sequentially.

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References: All publications cited in the text should be presented in a list of references following the text of the manuscript. In the text refer to the author's name (without initials) and year of publication (e.g. "Since Peterson (1993) has shown that..." or "This is in the agreement with results obtained later (Kramer, 1994)"). For three or more authors use the first author followed by "et al.", in the text. The list of references should be arranged alphabetically by authors' names. The manuscript should be carefully checked to ensure that the spelling of authors' names and dates are exactly the same in the text as in the reference list.

References should be given in the following form:

Alexander, E.R., 1988. Informal settlement in Latin America and its policy implications. In: Patton, C. (Ed.), Spontaneous Shelter, vol. 1. Temple University Press, Philadelphia, PA, pp. 30-40.

Lloyd, P., 1980. The "Young Towns" of Lima, Aspects of Urbanization in Peru. Cambridge University Press, Cambridge.

Manning, P., 1991. Environmental aesthetic design: identifying and achieving desired environmental effects, particularly 'image' and 'atmosphere'. Building and Environment 26 (4), 331-340.

Illustrations: All illustrations, photographs, charts and diagrams are all to be referred to as "Figure(s)" and should be numbered consecutively in the order to which they are referred. Illustrations should be suitable for black and white reproduction and be included within the text at an appropriate location. All figures are to have a caption that should appear below the relevant figure. Please ensure that all figures are legible for black and white reproduction. Some colour illustrations may be feasible in the final publication at the discretion of the editors, and if so authors will be informed accordingly..

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